



## Board Meeting Minutes

**Date / Time:** 11/19/24 6:30 p.m.

**Meetings:** Regular meeting of the MNOHS Board

**Meeting Minute Location:** [www.mnohs.org/board-of-directors](http://www.mnohs.org/board-of-directors)

**Meeting Attendees:** Tracy Quarnstrom, Ex Officio  
Sarah Benson, Secretary  
Mary Mehiskomer, President  
Christie Allison, Vice President  
Tammy Burman  
Tanya Hoskin, MNOHS Guardian  
Kelly Jensen, Tracy's Intern  
Barbara Bridges

**Meeting Invitees:** Tracy Quarnstrom, Ex Officio  
Mary Derosier, Treasurer  
Sarah Benson, Secretary  
Mary Mehiskomer, President  
Ashley Jensen  
Christie Allison  
Barbara Bridges  
Bridgida Roessel  
Tammy Burman

**Quorum:** 5 out of 8 voting members attended. 5 are needed for a quorum.

**Other Invitees:**

### MEETING PURPOSE

Regular meeting of the Minnesota Online High School (MNOHS) Board of Directors

AGENDA	NAME	MINUTES
<b>6:44 Call to Order /Mission Statement</b>	Mary	Mary called the meeting to order. Tracy read the mission statement.
<b>6:45 Conflict of Interest</b>	Mary	No conflict of interest noted.
<b>6:47 Consent Agenda</b>	Mary	Tammy made the motion to approve the consent agenda. Christie seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed.
<b>6:49 School Spotlight</b>	Tracy	Tracy shared narratives from students from PUC audit that highlight the student centered atmosphere MNOHS provides.
<b>6:55 Executive Director Report and Discussion</b>	Tracy	<b>Enrollment and lottery progression.</b> We currently have a waitlist for Quarter 3. <b>Non academic goals.</b> Background checks for all board members are complete. PUC will let MNOHS know in January if we need to adjust anything from the audit. <b>Exec Director Transition Planning</b> Elissa's last day is 12/31. She

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AGENDA	NAME	MINUTES
		will attend the board meeting to say goodbye. Final transfers of accounts are occurring now. <b>Board Briefings for Family Newsletter.</b> Each month a different board member will write the board brief. Sarah December, Ashley January, Mary D February, March Tammy, April Christie.
<b>6:57 Board Training - Authorizer Charter School Relationship</b>	Tracy	<b>MACS Finance Training Online Opportunity offered to Board Members</b>
<b>7:02 Updates and Business Voting Items</b>	Tracy	<p><b>Summer School 2025</b> Verbal notice that we are no longer partnered with District 287 for summer school funding. Tracy is asking for them to report for us for last summer to give us time to find a new partner. MNOHS can apply for extended time funding but this would be significantly less money. No motion tonight but board members should be ready to discuss this in the near future. <b>Board Equity Statement.</b> Staff members want a reminder of where we stand. Christie made a motion to send the proposed letter to the Racial Equity Committee for approval and then to release to the community in January. Tammy seconded. Christie seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed. <b>Annual Report for 23-24</b> was shared. Enrollment increases highlighted. Tammy made a motion to accept the annual report for 23-24 with the proposed revisions. Christie seconded. Tammy seconded. Christie seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed. <b>MSHSL Subscription.</b> Will give us access to the portal to make it easier for our students to participate in sports. Tammy made a motion to approve spending the \$100 to renew our subscription. Tammy seconded. Christie seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed. <b>Records Retention Policy. Enrollment Policy with revisions.</b></p> <p><b>Other-Crisis Management Plan Review.</b> Sarah made a motion to approve the three above policies. Tammy seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed.</p>

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AGENDA	NAME	MINUTES
<b>Board Goals &amp; Actions</b>	Tracy	<b>Open Parent Position.</b> Tracy will reach out to Tanya to see if she is interested. Until then, consideration of others
<b>7:38 Adjourn</b>	Christie	<b>Christie made a motion to adjourn.</b> Tammy seconded. Sarah, Mary M, Christie, Tammy and Barbara approved. None opposed. Motion passed.