



Board Meeting Minutes

Date / Time: 7/23/24 7:00 p.m.

Meetings: Regular meeting of the MNOHS Board

Meeting Minute Location: www.mnohs.org/board-of-directors

Meeting Attendees: Elissa Raffa Ex Dir Emeritus
Tracy Quarnstrom, Ex Officio
Mary Derosier, Treasurer
Sarah Benson, Secretary
Mary Mehiskomer, President
Ashley Jensen
Christie Allison
Bridgida Roessel
Tammy Burman

Meeting Board Members:
Invitees: Tracy Quarnstrom, Ex Officio
Mary Derosier, Treasurer
Sarah Benson, Secretary
Mary Mehiskomer, President
Ashley Jensen
Christie Allison
Barbara Bridges
Bridgida Roessel
Tammy Burman

Quorum: 7 out of 8 voting members attended. 5 are needed for a quorum.

Other Invitees:

MEETING PURPOSE

Regular meeting of the Minnesota Online High School (MNOHS) Board of Directors

AGENDA	NAME	MINUTES
7:02 Call to Order /Mission Statement	Mary S	Mary called the meeting to order. Tammy read the mission statement.
7:05 Check In	Mary S	Introductions of old and new board members.
7:08 Conflict of Interest	Mary S	No conflicts noted.
7:11 PM Consent Agenda	Mary S	Tammy made a motion to approve, Ashley seconded. All approve motion passed.
7:13 School Spotlight	Elissa	Elissa shared a story about a student in ADSIS Math who gained 3.6 levels of math skills and passed 5/6 courses (more than before).
7:16 Executive Director Report & Discussion	Elissa	Summer financial goal (enrollments) +21.6%, on track for Fall enrollments for number of returning students. Elissa will be requesting anecdotal stories from staff describing student success.
7:35 Board Training – Authorizer Charter School Relationship	Elissa	Every three year there is a comprehensive review, otherwise it is a regular annual report. New FAQ's about AP Chinese program on the website. MN RCE is a

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		4 cycle review regarding Federal compliance. Cognia review every 6 years (authorizer). SpEd compliance every 6 years, Q Comp is annual, MDE/PUC annual review. Area of strengths identified: Social/Emotional/Mental Health Support and Personalized Learning. Area of Growth: Extra Curricular Activities
7:47 Executive Director Transition	Tracy	Tracy expressed gratitude for the admin staff helping her learn a new environment. Tracy is holding listening sessions for staff to gain perspective from all who make MNOHS great. Elissa has been mentoring Tracy as she learns the day to day life of MNOHS.
7:50 Board Governance Training	Tracy	Board governance model discussed. The board governs setting expectations and parameters and the Ex Dir provides leadership and supervision. Data Practices Act will be a future training topic. Policies are reviewed on a 4-5 year cycles but sometimes can be impacted by laws and urgent needs. Book Study: will be discussed at the board retreat.
8:11 Voting Items	Mary S	<p>Procurement Policy Revisions New policy is no longer abbreviated. Requires two bids if a purchase item is over 25k (and board approval). Sarah made a motion to approve, Tammy seconded. Sarah, Ashley, Tammy, Bridge, Tammy, Mary S and Mary D approved. None opposed. Motion passes.</p> <p>Software for Good proposed a change to Statement of Work to make changes to Academic Check. Tammy made a motion to approve, Christie seconded. Elissa shared that we have some more bugs to squash to make the app workable for Fall. The money will be used to make the final tweaks. Sarah, Ashley, Christie, Mary D, Mary S and Bridge approved. None opposed. Motion passes.</p> <p>Resolution of Tracy Quarnstrom to allow her to continue working with Wolf Creek Trio until September 30 in a limited capacity. Bridge made the motion to approve, Ashley seconded. Tracy explained that she has two main projects and a few loose ends to complete. Tracy estimates less than 40 hours before September 30. Sarah, Tammy, Ashley, Christie, Mary S,</p>

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		Mary K and Bridge approved. None opposed. Motion passes.
8:30 Board Goals & Actions	Mary S	Board Self Evaluation is usually done in late Spring Board Retreat will be held in August in person and virtual. Parent Board Member is needed.
7:50 Adjourn	Mary S	Tammy made a motion to approve the meeting, Bridge seconded

ACTION ITEMS	DATE DUE	ASSIGNED	Comments
Ask Mike T to ensure that all board members have access to policies in the MNOHS Board SharePoint page	?	Tracy/Elissa	Some policies are on the MNOHS website but there are many more (not required to be public facing) in the Board SP folder.
Reach out to potential parent board members.		All	
Tracy will send out calendar invites for the Board Retreat		Tracy	