

School District 4150: Minnesota Online High School

2314 University Ave W Suite 10 Saint Paul, MN 55114-1863



SMALL CLASSES

CREATIVE TEACHING

CONNECTED LEARNING

Online Learning Option Law		Mission Statement & Vision	
Authorizer	Accreditation	Charter School Law	Organizational Chart
Acronyms	Bylaws	Strategic Plan	Data Practices Act

Date: 09/23/2025

Purpose: Regular

Type: Open

Minute Location: www.mnohs.org/board-of-directors

Board Meeting Schedule: [SY 2025-2026](#)

Board Members	Role	Present	Voting Type	Term Ends
Tracy Quarnstrom	Ex Officio	☒	Non-voting	N/A
Mary Derosier	Member	☒	Community	June 2026
Sarah Benson	Secretary	☒	Teacher	June 2028
Ashley Jensen	Vice President	☒	Teacher	June 2027
Tanya Hoskin	President	☒	Parent	June 2027
Bridgida Roessel	Member	☒	Community	June 2026
Kelley Velleux	Member	☒	Teacher	June 2027
Heide Miller	Treasurer	☐	Community	June 2027
Lynne Deitz	Member	☒	Teacher	June 2028
5 out of 8 are needed for quorum	Total Voting Members:	7	<u>Virtual Attendees:</u> Bridgida Roessel, Lynne Deitz, Tanya Hoskin, Mary Derosier	
	Quorum Status:	MET		

Guests	Organization	Role	Open Forum?
Melissa Greene	MNOHS	Special Ed Coordinator	☒
Anastasia Martin	MNOHS	Academic Director	☒
Pete Glaser	MNOHS	Science Teacher	☒

Approval of the Agenda			Time: 6:36
Motion: Approve the September 2025 board meeting agenda with no additions or deletions.			
Made By: Sarah		Seconded By: Kelley	
Discussion: N/A			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Approval of the Consent Agenda			Time: 6:36
Motion: Approve the September 2025 Consent Agenda			
Made By: Ashley		Seconded By: Mary	
Discussion: N/A			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

School Spotlight/Investigations of Systems	Time: 6:40
By: Tracy Quarnstrom	
New Comms System is up and running: We can mass text/email and voice call students and guardians through our SIS	
MNOHS 20 Year Anniversary Event: Success Upcoming: Link to MACs Celebration: 2025 Annual Meeting & Celebration MN Association of Charter Schools	
Friday ED Updates: Increasing clarity and collaboration	
MNOHS Give Back Campaign Info: Allows staff compensation for volunteering in their community between 2 and 8 hours	

System Analysis Progress Report: Enrollment, communication, HR and curriculum improvements are underway. Staff input opportunities are continuing.

Executive Director Report & Discussion	Time: 6:45
By: Tracy Quarnstrom	
PUC Annual Report Final: review on academic and non-academic goals – we will be continuing working with and reporting on the equity framework	
Compass Letter & Determination for Support Services: Receiving this service due to lower than 67% graduation rates. Anastasia, Tracy and Melissa G are on the Compass Committee.	
Nationwide Digital Learning Data: Available on MDE website, encourage all stakeholders to review data.	
MCA Assessments & School Report Card: Too small of a sample size to list on MDE but Tracy has access to dig down into the data so we can use it to improve courses and teaching methods	
Upcoming – PUC Satisfaction Survey Data and Data Team Discussions: Lynne and Tracy will be bringing the data!	

Board Training Ongoing	Time: 6:58
By: Sarah Benson	
MACS Membership: Charter support, lobbying, advocacy, board training, policies. MACS has been assisting us with summer partnerships. MNOHS has two ED's that have won their Leadership Award (Tracy and Elissa).	
Acronyms MDE: Added STSTR to the acronym list (size too small to report)	
Board Goals Committee Update: Second committee meeting will be held Oct 25	

Financial Statements & Supplemental Statements	Time: 7:01
Motion: To approve the August Creative Planning Statements and Supplemental Statements as presented in the board agenda	
Made By: Kelley	Seconded By: Ashley

Discussion:			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Finance Working Group Benefits Proposal		Time: 7:04	
Motion: To approve the benefits proposal within the agenda and allow the benefits committee to proceed working with Benefits Lab.			
Made By: Kelley		Seconded By: Sarah	
Discussion: Benefits committee suggested staying with BCBS – it came in the lowest and benefits would not change significantly. Deductibles will stay the same. There will be no double deductible like last year.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Board Eligibility Determination Notations	Time: 7:01
Discussion: Legal consult and MACS assured that all current board members are eligible for board service.	

Scheduling Flexibility & HR/Agreements Working Group Proposed	Time: 7:16
Motion: To establish working groups for HR agreements and scheduling flexibility working group.	
Made By: Kelley	Seconded By: Bridge
Discussion: Looking to make templates for 10 and 12 month long employees.	

Yea: Discussion: The flexibility working group has met once and had some creative discussions. The second meeting is planned and they are likely to have an update for the board next month. Tracy sent a survey to other online school directors asking what their flexibility looks like. She also sent it to Jeff Plamann at MDE to distribute it further.			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Full Time Maximum Credits Procedure		Time: 7:41	
Motion: To approve the Max Credits Policy			
Made By: Kelley		Seconded By: Ashley	
Discussion: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Yea:			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Annual Charter School Assurances & History			Time: 7:42	
Motion: To approve the 2025 assurances and send them to MDE.				
Made By: Mary			Seconded By: Bridge	
Discussion: Tracy explained that a historical lawsuit mandates that charter schools sign the assurances each year.				
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz				
Nay:				
Abstain:				
Motion Carried?		☒ Yes	☐ No	☐ No Quorum

Open Forum Guideline Revisions & Discussions			Time: 7:48
Motion: To approve the revised open forum guidelines as attached to the agenda notes labeled Draft 1, including the red/orange text and correcting the grammatical error.			
Made By: Sarah		Seconded By: Ashley	
Discussion:			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Procurement Policy – Revised per Statute			Time: 7:52
Motion: To adopt the procurement policy changes as required by state statute.			
Made By: Sarah		Seconded By: Ashley	
Discussion: The policy was reviewed and approved by MACS and the MNOHS lawyer.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Adjourn		Time: 7:57	
Motion: To adjourn the meeting.			
Made By: Kelley		Seconded By: Ashley	
Discussion: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Yea:			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

