



SMALL CLASSES
CREATIVE TEACHING
CONNECTED LEARNING

School District 4150: Minnesota Online High School

2314 University Ave W Suite 10 Saint Paul, MN 55114-1863

Online Learning Option Law		Mission Statement & Vision	
Authorizer	Accreditation	Charter School Law	Organizational Chart
Acronyms	Bylaws	Strategic Plan	Data Practices Act

Date: 02/26/2026

Purpose: Regular

Type: Open

Minute Location: www.mnohs.org/board-of-directors

Board Meeting Schedule: [SY 2025-2026](#)

Board Members	Role	Present	Voting Type	Term Ends
Tracy Quarnstrom	Ex Officio	☒	Non-voting	N/A
Mary Derosier	Member	☒	Community	June 2026
Sarah Benson	Secretary	☐	Teacher	June 2028
Ashley Jensen	Vice President	☐	Teacher	June 2027
Tanya Hoskin	President	☒	Parent	June 2027
Kelley Velleux	Member	☒	Teacher	June 2027
Heide Miller	Treasurer	☒	Community	June 2027
Kelly Dietrich	Member	☐	Community	December 2028
Martha Airhart	Member	☒	Community	January 2027
Lynne Deitz	Member	☒	Teacher	June 2028
5 out of 9 are needed for quorum	Total Voting Members:	6	<u>Virtual Attendees:</u> Tanya Hoskin, Lynne Deitz, Mary Derosier, Martha Airhart <u>In person</u> Kelley Velleux, Heide Miller	
	Quorum Status:	MET		

Guests	Organization	Role	Open Forum?
Melissa Green	MNOHS	Special Education Coordinator	☐
Anastasia Martin	MNOHS	Academic Director	☐
Wendy Swanson-Choi	NEO	Executive Director and staff	☐
Tu Nguyen	NEO		
Adam Myhand	NEO		

Call to Order:	Time: 6:30
By: Tanya Hoskin	
Mission Statement Read By: Tanya Hoskin	
Acknowledgement of Open Forum Guests By: No Open Forum Guests	
<u>Open Forum Guidelines</u> Read By: N/A	
Conflict of Interest Inquiry: None declared	

Approval of the Agenda:		Time: 6:32	
Motion: Approve the meeting agenda.			
Made By: Kelley Velleux		Seconded By: Lynne Deitz	
Discussion: None			
Yea: Heide Miller, Kelley Velleux, Mary Derosier, Martha Airhart, Lynne Deitz, Tonya Hoskin			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Approval of the Consent Agenda:		Time: 6:33
Motion: Approve the consent agenda.		
Made By: Heide Miller		Seconded By: Kelley Velleux
Discussion: None		
Yea: Heide Miller, Mary Derosier, Kelley Velleux, Martha Airhart, Lynne Deitz, Tonya Hoskin		
Nay:		
Abstain:		



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Motion Carried?	☒ Yes	☐ No	☐ No Quorum
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Guest Speaker from NEO	Time: 6:34
By: Wendy Swanson-Choi (ED for NEO), Tu Nguyen (NEO) and Adam Myhand (NEO)	
Introduction and time for questions: Wendy Swanson-Choi introduced herself and two other members of the NEO team, Tu Nguyen and Adam Myhand. NEO (Novation Education Opportunities) currently authorizes 29 schools. NEO is approved by MDE to authorize 35 schools. NEO is a single purpose authorizer. Which means they were created and have a mission to authorize charter schools. NEO views authorizing as being part of the team for student and school success at each school they authorize. NEO has successfully completed the MAPES (Minnesota Authorizer Performance Evaluation System) process through MDE with no corrective action. This approval is for 5 years. NEO is very collaborative and facilitates meetings with the schools they authorize. NEO also provides assistance to schools they authorize with individual meetings facilitated throughout the school year. NEO also has sub-contractors that can assist schools in meeting their performance goals who know and understand charter schools. NEO is interested in becoming MNOHS authorizer. Questions from the board included the timeline for transfer and process, as well as how NEO would create a performance rubric for MNOHS.	

School Spotlight/Investigations of Systems:	Time: 7:05
By: Tracy Quarnstrom	
Student Advisory Council/Parent Advisory Council Updates: One person attended to the SAC and 2 parents attended the PAC meeting. MNOHS is working on additional communication with student and parents to join these advisory councils. DLAC Updates: Tracy attended the DLAC (Distance Learning Annual Conference), where she presented, met with curriculum vendors and attended sessions on the future of virtual learning. MACS Day at the Capitol: Kelley Velleux reported on MACS Day at the Capitol. There is a lot going on and with forecasted budget cuts we all need to continue to advocate for public charter schools.	

Canvas Transition Next Steps: The Canvas Transition team is working to ensure that all staff members have access to Canvas in March and that we learn about the capability of the product.

Curriculum Committee Updates: More curriculum demos are scheduled for next week. The curriculum committee has been working hard to find a product that will allow for evidence-based, standards alignment curriculum on Canvas, the product must integrate with Canvas and provide instruction as well as the ability to modify for student needs. Accessibility is non-negotiable for MNOHS due to requirements from the federal government. The demos have shown strengths and weaknesses in a variety of areas, but our staff are learning about the products that are available. Quarnstrom also met with several vendors at the DLAC conference.

Job Description for Teachers: A job description for teachers was included in the board packet as we continue to move toward the spring personnel items for the board. This was a review item.

Curriculum Committee Next Steps & Board Needs		Time: 7:29
Motion: Approve the purchase of a curriculum package with the Executive Director making the final decision with input from stakeholders including but not limited to the Curriculum Committee, Leadership Team, and Canvas Coaches.		
Made By: Heide Miller		Seconded By: Kelley Velleux
Discussion: The Board discussed the need for MNOHS to have an evidence-based curriculum with grad standards and navigational standards for students. Discussion ensued around items such as the curriculum needing a framework that is consistent for each teacher. The board recognized deficiencies in our curriculum offering after viewing the curriculum and reports such as the Fila commissioned report last spring. The Board wants students to succeed. It was also noted that several elements such as being evidenced based and aligned to standards and required in law to be a public school. After a lively discussion from all board members that showed a clear understanding of the deficiencies in our curriculum, ED Quarnstrom stated that she needed a motion for next steps that was clear to all stakeholders.		
Yea: Heide Miller, Kelley Velleux, Mary Derosier, Martha Airhart, Lynne Dietz, Tanya Hoskin		
Nay:		
Abstain:		



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Executive Director Report & Discussion:	Time: 7:31
By: Tracy Quarnstrom	
Review on academic and non-academic goals:	
PUC updates: PUC is fully staffed. Krissy Wright-Quinn has been hired as the Charter Liaison to PUC	
PUC Current agreement with MDE: Quarnstrom reported that MDE has given PUC another 30 days until 3/30/2026 to make their corrective actions to the authorizer agreement with MNOHS. PUC already received one extension to 2/28/2026. MNOHS submitted their corrections to PUC in December with another request noted via email in late February. Quarnstrom continues to seek clarification on the steps in this process periodically. Board members and Quarnstrom continue to show dissatisfaction with the time this process is taking place. MNOHS is currently without an approved MDE charter agreement and this has been the case since October of 2025.	
Director Evaluation Presentation: The Director's Evaluation Committee is comprised of the MNOHS Board President, Vice-President and Secretary. The committee has reviewed last year's survey and made some revisions with more open-ended questions to stakeholders. Surveys will be sent out on Friday 2/27 with completed surveys due on Friday, March 6. Evaluation Committee will meet on Monday, March 8 to compile results. Board President will meet with ED (Executive Director) to present results. ED sets growth goals based on feedback and reports goals to Board at March meeting. The board treasurer along with Creative Planning for budget purposes meets to discuss a new agreement for the Executive Director that will be passed by the board.	

Board Training Ongoing:	Time: 7:55
By: Tracy Quarnstrom	
Board Responsibilities Document for Review: This will be addressed at a future meeting.	

Revised Budget and Narrative		Time: 7:56	
Motion: Approve the revised budget for 2526 (FY26), the financial report and supplemental report for January 2026.			
Made By: Kelley Velleux		Seconded By: Heide Miller	
Discussion: Jess Hulitt, the accountant from Creative Planning updated the board on the revised budget for 2526 (FY26). The revised budget is projecting a surplus of \$98,371 a decrease of \$12,380 due to changes in enrollment, decreased state aid, increased costs of employee benefits, etc.			
Yea: Heide Miller, Kelley Velleux, Mary Derosier, Martha Airhart, Lynne Dietz, Tanya Hoskin			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Enrollment Updates	Time: 8:05
By: Tracy Quarnstrom	
Discussion: Enrollment for 3 rd quarter is up. There were 18 inquires for next fall.	

Board Committee List for 25/26	Time: 8:06
By: Tracy Quarnstrom	
Discussion: Board members should contact Tracy if they are interested in serving on a committee.	

Authorizer Discussions and needs for MNOHS			Time: 8:07	
Motion: To direct the Executive Director (TQ) to start the process to transfer authorizers from Pillsbury United Communities (PUC) to Novation Education Opportunities (NEO) immediately.				
Made By: Kelly Velleux			Seconded By: Heide Miller	
Discussion: NEO has a stable staff with longevity; PUC has had a great deal of staff turnover. NEO has successfully completed the MAPES process with MDE with no corrective action; PUC is in corrective action with MDE. NEO is a single purpose authorizer; PUC is not. NEO is collaborative and offers assistance by facilitating meetings between the 29 schools they authorize.				
Yea: Heide Miller, Kelley Velleux, Mary Derosier, Martha Airhart, Lynne Dietz, Tanya Hoskin				
Nay:				
Abstain:				
Motion Carried?	☒ Yes	☐ No	☐ No Quorum	

Policy Review and Revision – 608 Crisis Management Policy			Time: 8:19
Motion: Approve the second reading of Policy 608 Crisis Management Policy			
Made By: Lynne Dietz		Seconded By: Heide Miller	
Discussion: No questions as this was the second reading.			
Yea: Heide Miller, Kelley Velleux, Lynne Dietz, Martha Airhart, Mary Derosier, Tanya Hoskin			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Adjourn:		Time: 8:22
Motion: To adjourn the meeting		
Made By: Kelley Velleux		Seconded By: Lynne Dietz
Discussion:		
Yea: : Heide Miller, Kelley Velleux, Mary Derosier, Martha Airhart, Lynne Dietz, Tanya Hoskin		



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Nay:

Abstain:

Motion Carried?

☒ Yes

☐ No

☐ No Quorum