



SMALL CLASSES
CREATIVE TEACHING
CONNECTED LEARNING

School District 4150: Minnesota Online High School

2314 University Ave W Suite 10 Saint Paul, MN 55114-183

Online Learning Option Law		Mission Statement & Vision	
Authorizer	Accreditation	Charter School Law	Organizational Chart
Acronyms	Bylaws	Strategic Plan	Data Practices Act

Date: September 15, 2026

Purpose: Regular

Type: Open

Minute Location: www.mnohs.org/board-of-directors

Board Meeting Schedule: [SY2627](#)

Directors	Role	Present	Voting Type	Term Ends
Tracy Quarnstrom	Ex Officio	☒	Non-voting	N/A
Amber Lamp	Member	☒	Community	June 2029
Sarah Benson	Secretary	☒	Teacher	June 2028
Ben Johnson	Member	☒	Teacher	June 2029
Tanya Hoskin	President	☒	Parent	June 2029
Kelley Velleux	Vice President	☒	Teacher	June 2028
Heide Miller	Treasurer	☒	Community	June 2028
Kelly Dietrich	Member	☒	Community	June 2029
Lynne Deitz	Member	☐	Teacher	June 2029
5 out of 8 are needed for quorum	Total Voting Members:	7	Virtual Attendees: Tanya Hoskin, Ben Johnson, Amber Lamp, Lynne Deitz, Kelly Dietrich	
	Quorum Status:	MET		

Guests	Organization	Role	Open Forum?
Cyndi Lemaster	MNOHS	Admin Asst	
Sawsan Natsheh	PUC	PUC	
Melissa Greene	MNOHS	Special Ed Coordinator	
Layla Alamy	MNOHS	Teacher	
Katie Parker Riccio	MNOHS	Teacher	



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Call to Order:	Time: 6:00
By: Tanya Hoskin	
Mission Statement Read By: Tanya Hoskin	
Acknowledgement of Open Forum Guests By: Tanya Hoskin, Director Hoskin asked for any board conflicts to be declared at this point in the board meeting.	
Open Forum Guidelines Read By: Director Hoskin requested twice if anyone in attendance wanted to speak during the open forum portion of the board meeting. The open forum guidelines were not read as they were not applicable.	
Conflict of Interest Inquiry: None declared.	

Approval of the Agenda and Consent Agenda:	Time: 6:03
Motion: To approve the September 2026 agenda and consent agenda as put forward by Executive Director Quarnstrom. Items included the following: Staff updates, August board minutes, and Creative Planning Financial and Supplemental Reports.	
Made By: Heide Miller	Seconded By: Kelley Velleux
Discussion: Directors approved both the agenda and consent agenda.	
Yea: Heide Miller, Sarah Benson, Kelley Velleux, Amber Lamp, Ben Johnson, Kelly Dietrich, Tanya Hoskin	
Nay:	
Abstain:	
Motion Carried?	☒ Yes ☐ No ☐ No Quorum

Board Training Topics	Time: 6:04
By: Tracy Quarnstrom	
MACS info Packet: What is MACS?	
<p>MACS is a professional organization that supports and advocates fair and just policies. They are a small organization of 4 employees. MNOHS has renewed their membership with MACS. Annual public policy forum this Thursday, September 17th. MACS works as an advocacy group for charter school issues at the capital. They advocate for funding for charter schools and legislative changes when needed. MNOHS has been a MACS member school for over twenty years.</p>	

Director's Report:	Time: 6:10
By: Tracy Quarnstrom	
<p>Discussion: Staff Development and Administrative Updates Director Quarnstrom reported on several items from the past month at MNOHS including:</p> <p>The face-to-face staff professional development (PD) day was held on August 19 at BlueSky Charter School. The event provided an opportunity for staff to connect in person, share ideas, and strengthen relationships before the start of the school year. The primary focus of the day was building trust and fostering collaborative relationships among staff members. Several groups formed during the event will continue meeting throughout the year. Director Johnson reflected on the value of the PD Day, noting that it was beneficial during both his first and second years with the organization to strengthen relationships and reconnect with colleagues. He described it as a positive way to wrap up the summer and transition back into his teaching mode. Director Velleux also shared positive feedback, highlighting how meaningful it was to be surrounded by staff, enjoy meals together, and exchange stories about summer experiences.</p> <p>A survey was distributed following the PD Day, and the event has received a rating of 4.38 out of 5 thus far. Hosting the event at BlueSky Charter School resulted in significant cost savings, as the facility was provided at no charge.</p> <p>Canvas and Curriculum Updates</p> <p>Canvas and curriculum development have been major areas of focus over the past several months. Melissa Greene introduced the new Staff Hub and Student Hub, demonstrating how these platforms provide users with quick access to essential resources and information. She showcased the homepage design, emphasizing that key tools and materials are readily available to MNOHS Stakeholders using the new LMS.</p> <p>The Staff Hub contains multiple sections with overviews, resources, and support materials staff may need throughout the year. An index has been added to improve navigation and ensure quick access as the site continues to grow. The Student Hub also provides access to the POND, giving students additional opportunities to engage, interact, and provide feedback regarding their needs and experiences.</p> <p>Compliance and Leadership Updates</p> <p>Director Quarnstrom reported on several ongoing compliance and leadership activities, including attendance at MDE compliance meetings and Compass data meetings. ADSIS Tuesday sessions have focused on service hour documentation, and all required service hour</p>	

sheets have been submitted ahead of schedule. Quarnstrom also continues to participate in OLL supplemental meetings and MACS director training sessions.

A Cardiac Emergency Response Plan will need to be implemented. Additional information and guidance regarding this requirement will be shared over the next few months.

An AI Usage Plan is currently under development and is expected to be presented in November.

Other Business

The PUC transfer process is underway, and a draft has been included in the board packet for review. Director Quarnstrom acknowledged the commitment of PUC to authorizer MNOHS for the past 22 years and thanked PUC red in attendance at the board meeting.

Enrollment efforts continue to be successful. Google advertising campaigns directing prospective families to the new website are generating applications, and enrollment for Quarter 1 is currently approximately 229 full-time students. Staff have also received numerous phone calls and emails complimenting the enrollment process and the support provided to prospective families.

Campus student days are Sept 23rd and October 28th. Students will be welcomed on campus and virtually.

Motion: To accept the items in the September 2026 Executive Director's Report

Made By: Kelley Velleux

Seconded By: Amber Lamp

Yea: Heide Miller, Sarah Benson, Kelley Velleux, Amber Lamp, Ben Johnson, Kelly Dietrich, Tanya Hoskin

Nay:

Abstain:

Motion Carried?

☒ Yes

☐ No

☐ No Quorum

Employee Handbook and Student Handbook

Time: 6:42

Motion: To approve the 2026-27 employee and student handbook

Made By: Heide Miller

Seconded By: Kelley Velleux

Discussion: Staff were provided with the employee handbook prior to the start of the school year and were required to sign an acknowledgment form confirming receipt of the handbook and agreement to comply with its policies.

Hoskins noted that the handbook refers to a school social worker position, which is no longer a current position at MNOHS. Director Quarnstrom acknowledged the discrepancy and noted that the handbook will be updated to correct this information.

Yea: Heide Miller, Sarah Benson, Kelley Velleux, Amber Lamp, Ben Johnson, Kelly Dietrich, Tanya Hoskin

Nay:

Abstain:

Motion Carried?

☒ Yes

☐ No

☐ No Quorum

Equity and Inclusion Discussion and Procedures

Time: 6:45

By: Tracy Quarnstrom

Discussion: Discussion: Equity and Inclusion Discussion

The Board engaged in a discussion regarding equity and inclusion, including a review of guidance provided by the Minnesota Department of Education (MDE) and the importance of applying an equity lens when approaching related initiatives and decision-making.

Layla Alamy is leading the MNOHS Culture, Climate and Belonging group this year and consistently shares information about the various training opportunities available to staff to increase awareness and understanding of equity and inclusion topics.

The discussion also included consideration of student perspectives and feedback from student groups within MNOHS. Directors emphasized the importance of ensuring that student voices are considered as the work continues.

Director Hoskin noted that there is currently no easily accessible policy on this topic available on the school's website and suggested that additional discussion and development are needed before moving forward.

Director Velleux spoke about best practices related to equity and inclusion, emphasizing a student-centered approach that prioritizes student choice and respects individual identities. She noted that these principles should remain at the forefront of future discussions and planning efforts.

Quarnstrom suggested an action step of gathering information and bringing next steps to the board at the October board meeting. Additional recommendations and potential policy considerations will be reviewed as discussions continue.

Draft minutes for finance committee		Time: 6:55	
Motion: To approve September 10th draft minutes for Finance Committee.			
Made By: Heide Miller		Seconded By: Kelley Dietrich	
Discussion: Financial Audit will happen in October. Director Quarnstrom and the finance committee will work with Creative Planning to provide all the necessary documentation. The audit will be presented to the full board at the December board meeting.			
Yea: Heide Miller, Sarah Benson, Kelley Velleux, Amber Lamp, Ben Johnson, Kelly Dietrich, Tanya Hoskin			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Policy Reviews and schedule	Time: 7:01
By: Tracy Quarnstrom	
Discussion: Enrollment policy #510 was reviewed and will be approved at the October board meeting. Policy 417 Chemical Use and Abuse and the Cardiac Response Procedures will be reviewed in October or as soon as they are completed and available for review.	

Adjourn:		Time: 7:04	
Motion: To adjourn the September regular school board meeting.			
Made By: Kelley Velleux		Seconded By: Amber Lamp	
Discussion: None			
Yea: Heide Miller, Sarah Benson, Kelley Velleux, Amber Lamp, Ben Johnson, Kelly Dietrich, Tanya Hoskin			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum