

School District 4150: Minnesota Online High School

2314 University Ave W Suite 10 Saint Paul, MN 55114-1863



SMALL CLASSES
CREATIVE TEACHING
CONNECTED LEARNING

Online Learning Option Law		Mission Statement & Vision	
Authorizer	Accreditation	Charter School Law	Organizational Chart
Acronyms	Bylaws	Strategic Plan	Data Practices Act

Date: 10/28/2025

Purpose: Regular

Type: Open

Minute Location: www.mnohs.org/board-of-directors

Board Meeting Schedule: [SY 2025-2026](#)

Board Members	Role	Present	Voting Type	Term Ends
Tracy Quarnstrom	Ex Officio	☒	Non-voting	N/A
Mary Derosier	Member	☒	Community	June 2026
Sarah Benson	Secretary	☒	Teacher	June 2028
Ashley Jensen	Vice President	☒	Teacher	June 2027
Tanya Hoskin	President	☒	Parent	June 2027
Bridgida Roessel	Member	☐	Community	June 2026
Kelley Velleux	Member	☒	Teacher	June 2027
Heide Miller	Treasurer	☒	Community	June 2027
Lynne Deitz	Member	☒	Teacher	June 2028
5 out of 8 are needed for quorum	Total Voting Members:	7	<u>Virtual Attendees:</u> Lynne Deitz, Tanya Hoskin, Mary Derosier	
	Quorum Status:	MET		

Guests	Organization	Role	Open Forum?
Pete Glaser	MNOHS	Science Teacher	☐
			☐
			☐

Call to Order	Time: 6:30
By: Tanya Hoskin	
Mission Statement: Read by Tanya Hoskin	
Acknowledgement of Open Forum Guests By: N/A	
<u>Open Forum Guidelines</u> Read By: N/A	
Conflict of Interest Inquiry: None made	

Approval of the Agenda	Time: 6:33
Motion: Approve the October 2025 board meeting agenda with the deletion of Max Credits Policy and Board Self Eval Tools & Goals items. Both items will be discussed in future board meetings.	
Made By: Sarah	Seconded By: Ashley
Discussion: N/A	
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller	
Nay:	
Abstain:	
Motion Carried?	☒ Yes ☐ No ☐ No Quorum

Approval of the Consent Agenda	Time: 6:35
Motion: Approve the October 2025 Consent Agenda	
Made By: Heide	Seconded By: Lynne
Discussion: Tracy noted that the staffing plan was on the consent agenda because it changed with the addition of our new Math teacher joining the team.	
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller	
Nay:	
Abstain:	
Motion Carried?	☒ Yes ☐ No ☐ No Quorum

School Spotlight/Investigations of Systems	Time: 6:37
By: Tracy Quarnstrom	
Social Media Campaigns: Staff Intros and 20 year anniversary, tabling event at Seven Hills Prep Middle school posts. Social Media activity has gone up 161% in the last month.	
Jett/MDE Letter from MNOHS ED: In addition to Tracy's letter, other charter school leaders have also reached out asking for a meeting to explain what they are asking of us.	
Forming, Storming & Norming: Tuckman's Model – storming is normal	
Fall Break: Positive comments from PLG shared	

Executive Director Report & Discussion	Time: 6:43
By: Tracy Quarnstrom	
Review on Academic and Non-Academic Goals: The PUC report is due on Friday, October 31. Details to come in the next two board meetings.	
Data Team Discussions: Creation of team to obtain and analyze data	
Fall Mid-Quarter Results from Students: Overall very positive results	
PUC Satisfaction Survey Data and Data Team Discussions: 90 Students took the survey – up a lot from last year!	

Board Training Ongoing	Time: 7:02
By: Sarah Benson	
MACS Membership: More details to come	
Acronyms MDE: Added STSTR to the acronym list (size too small to report)	
Board Goals Committee Update: Board Goals Committee has met several times and are working on a new rollout of a simplified, easy to navigate site to onboard new board members and deliver reminders to returning board members regarding annual board training requirements.	

Creative Planning Financial Reports:	Time: 7:04
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Motion: Approve the financial report and supplemental report.			
Made By: Heide		Seconded By: Lynne	
Discussion: Heide went through the invoices and reports and saw all normal activity.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Employee Handbook with Paid Leave Language:	Time: 7:07
Notes: Official language is coming from the state until we can officially put it into the handbook. Employees have to be a resident of MN to take advantage of this benefit.	

Enrollment Updates:	Time: 7:10
Discussion: Supplemental and comprehensive information-68 SPED + 166 Gen Ed + 53 Supplemental=Actual 234 budgeted 236. Enrollment closes on 10/30 for Q2	

Working Hours Proposal:	Time: 7:14
Motion: To approve the Working Hours Committee Proposal for Quarter 2 as a pilot, being that it is not retroactive to Quarter 1, with needed revisions and an accountability or evaluation plan and given the board will review the efficacy of the proposal at the end of Quarter 2.	
Made By: Sarah	Seconded By: Mary
Discussion: Tracy shared the data from the 28 online schools that took the survey regarding scheduling flexibility. MNOHS is much more flexible than the other schools that took this survey. Core hours remain the same as 10 – 2. Ashley shared the working group proposal of 20 flex hours before or after the core hours. 5 of the 20 flex hours can be outside of 6AM – 6PM. All staff are expected to attend IEP meetings regardless of flex schedules. Changes to flex time does not need to be shared unless you’re missing a meeting in which case, you’ll need to take PTO. Tracy stated that this would be a one quarter pilot program only. Kelley raised concerns around the 15 hours chunk that could be used anytime between 6am and 6pm. Questions were raised around teacher availability and consistency for office hours, 1:1 student meetings, and general shared collaboration time. Tanya raised concerns around	

tracing accountability and success of this pilot program. It was noted that the working group would need to refine and further define the structure of the pilot program.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Calendar Notes:		Time: 7:50	
Motion: To approve the calendar suggestions for the 2026 – 2027 school year.			
Made By: Kelley		Seconded By: Ashley	
Discussion: Adding face to face PD Day and a Spring Break, add 3 synch days Aug 18, 29 & 25 to implement Canvas.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

HR Agreements 12 Month Agreements:		Time: 7:55	
Motion: Approve the proposals to the 12 month employee time off to be applied to employee contracts for the 2026-2027 school year and beyond.			
Made By: Kelley		Seconded By: Heide	
Discussion: 12 month employees have been informed and are expecting the changes.			
Yea: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Mary Derosier, Lynne Deitz, Heide Miller			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Policy Review and Revision:	Time: 8:04
Procurement Policy: Was passed last month. Board members can review notes and ask questions as desired.	



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Open and Closed Meeting Policy: Look at the open meeting policy to prepare for next meeting.			
Yea:			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum

Adjourn		Time: 8:08	
Motion: To adjourn the meeting.			
Made By: Ashley		Seconded By: Mary D	
Discussion: Sarah Benson, Kelley Velleux, Ashley Jensen, Tanya Hoskin, Bridgida Roesell, Mary Derosier, Lynne Deitz			
Yea:			
Nay:			
Abstain:			
Motion Carried?	☒ Yes	☐ No	☐ No Quorum