



**APPLICATIONS NOW BEING ACCEPTED  
OUTREACH & COMMUNICATIONS INTERN**

<b>Time Commitment</b> 8-10 hours/week	<b>Status</b> Volunteer Intern	<b>Pay Rate</b> End-of-Semester stipend of \$500
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**Minnesota Online High School (MNOHS)** is a small, public online high school open to any Minnesota resident in grades 9 - 12. MNOHS engages with students throughout the state and supports them in discovering the joy of creative, connected learning while they complete their high school diplomas. With a ratio of 13 students per teacher (well below the state average) and a comprehensive counseling program, MNOHS continues to break new ground in the realm of virtual education with meticulous attention to each student’s unique needs.

**The mission of MNOHS** is to engage, inspire, and educate the whole student for an options-rich future through a challenging, flexible, teacher-developed curriculum; with the encouragement of responsive faculty and staff; within a creative and supportive learning community.

**Preferred Qualifications**

Demonstrated interest in nonprofits. Knowledge and skills in outreach and marketing, communications, special events, and/or business development. Willingness to engage in creative teamwork. Intermediate computer/web technology skills are a huge plus, as is experience in print and electronic communications.

**Duties**

**Position Purpose:** The MNOHS Outreach & Communications Intern will directly with the MNOHS Executive Director to raise community awareness of MNOHS, communicate with existing and potential MNOHS supporters, and help coordinate and maximize the return on MNOHS outreach efforts.

**Major Responsibilities:**

- Participate remotely in team meetings
- Assist in planning and executing outreach campaigns
- Draft and edit copy for print and social media
- Establish public relations connections

This internship can be shaped around your interests and schedule and can be completed online (synchronously and asynchronously). MNOHS is an energetic, growing organization that aims to give you the experience you want and the results MNOHS needs.

<b>Contact</b> Elissa Raffa, Executive Director	<b>Phone and E-Mail</b> 1-800-764-8166 x103 <a href="mailto:e.raffa@mail.mnohs.org">e.raffa@mail.mnohs.org</a>
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Minnesota Online High School 2314 University Ave W, Suite 10 St. Paul, MN 55114	MNOHS on Facebook: <a href="https://www.facebook.com/minnesotaonlinehighschool">https://www.facebook.com/minnesotaonlinehighschool</a>
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